



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

**TRANSMISSION SYSTEM DEVELOPMENT
TENDER 115C/2025/26
CLARIFICATION MEETING**

Electricity Generation and Distribution

Making progress possible. **Together.**

115C/2025/26

**TERM TENDER FOR PROVISION OF PROFESSIONAL
SERVICES: QUALITY ASSURANCE INSPECTION OF
ELECTRICAL CABLES, SWITCHGEAR (HV & MV),
ANCILLARY EQUIPMENT, DISTRIBUTION AND
POWER TRANSFORMERS, REACTORS AND DESIGN
REVIEW OF POWER TRANSFORMERS AND
REACTORS**

Outline

- Introduction
- Tender clarification by City of Cape Town
- Questions from Tenderers

Tender Clarification by City of Cape Town

- This is not a compulsory meeting.
- This is not a comprehensive discussion of the Tender document.
- This is an opportunity to highlight some key points regarding the tender and to provide prospective tenderers with the opportunity to clarify any areas of uncertainty.
- This meeting does not supersede the tender document and the requirements of the formal tender document will remain in force unless specifically clarified or amended in a formal Notice to Tenderers issued by the City.

Tender Clarification by City of Cape Town

- This is a **Rates base tender** and will be **Awarded per Item**
- **Pls. ensure to purchase the hard copy tender document:**

C.2.13.11 The Employer shall not formally issue tender documents in electronic format and shall only issue tender documents in hardcopy. An electronic version of the issued tender documents, or elements thereof, may be made available to the tenderer at the Employer's discretion, upon written request in terms of this clause,

c) Only those tenders that have been completed on the issued hard copy tender document shall be considered
- Complete all Returnable Schedules in black ink – may attach supporting info to each Schedule but complete the Schedules as issued as well.
- PDF copy of document may be request from SCM.Tenders12@capetown.gov.za however proof of payment of the tender fee must be attached.

Tender Clarification by City of Cape Town

- Tenderers may tender for Item 1, 2, 3, 4, 5, 6, 7 or any combination hereof.
 - Item 1:** Quality Assurance Inspection of Electrical Cable
 - Item 2:** Quality Assurance Inspection of High Voltage Switchgear
 - Item 3:** Quality Assurance Inspection of Medium Voltage Switchgear
 - Item 4:** Quality Assurance Inspection of Ancillary Equipment
 - Item 5:** Quality Assurance Inspection of Distribution Transformers
 - Item 6:** Quality Assurance Inspection of Power Transformers and Reactors
 - Item 7:** Design Review of Power Transformers and Reactors
- Each Item will be awarded separately.
- The contract period for this tender is **3 Years (36 months)** from commencement date
- Clause C3.11 (p 18) explains how tender prices/ rates will be evaluated.
(Employer shall create a basket of quantities to simulated representative works)

C2.1 Eligibility Criteria

Documentation in relation to eligibility criteria must be provided with the tender submission.

Tenderers will not be contacted after submission to provide missing information relating to Eligibility.

C2.1 Eligibility Criteria

- C.2.1 (p 6) specifies the **Eligibility Criteria Responsiveness Criteria**:

- a) Compliance with requirements of CCT SCM Policy and procedures

Identification number or company or other registration number to be provided;

Tax reference number to be provided; VAT registration number (if any) to be provided;

A completed Certificate of Authority for Partnerships/ Joint Ventures/ Consortiums and signatory to sign the tender;

A copy of the partnership / joint venture / consortium agreement to be provided;

A completed Declaration – Conflict of Interest and Declaration of Bidder's past Supply Chain Management

The tenderer is not a person, advisor, corporate entity or a director of such corporate entity, involved with the bid specification committee

- b) C.2.1.4.2 - Key Personnel

The tenderer must have the key personnel as specified in its **permanent employment**
Alternatively a **signed undertaking** from a specialist consultant/ firm **at close of tender**

- c) C.2.1.4.4 Professional Indemnity

The tenderer must hold valid **Professional Indemnity (PI)** insurance cover of not less than **R5 000 000.00** in respect of each and every claim during the period of insurance.

C2.1 Eligibility Criteria

- d) C.2.1.4.6 Functionality

The tenderers must achieve the minimum score for quality as stated

Description of quality criteria	Maximum possible score <i>(QA Items 1 – 6)</i>	Maximum possible score <i>(Design Review Item 7)</i>
Specific Expertise of key personnel (No. of QA Inspection or Design Review undertaken)	10	10
Specific Experience of key personnel (No. of years' post-qualification experience)	5	5
Maximum possible score	15	15

Tenderers to note the requirements for **number of inspections/projects** and **years of experience**

- The minimum overall score for quality is **9** out of the maximum of **15**

C.2.23.2 Preference Points for Specific Goals

- In order to qualify for preference points for HDI and/or Specific Goals, it is the responsibility of the **tenderer to submit documentary proof**, as either certificates, sworn affidavits or any other requirement prescribed in terms of the B-BBEE Act or any other legislation relevant for the points claimed for that specific goal.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points Allocated(80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Gender	5	
Race	5	
Disability	3	
Promotion of Micro and Small Enterprises	7	

- Schedule 24 – Preference schedule as shown above to be completed by the tenderer for each of the preference point system claimed

Pricing Assumptions

- Pricing Assumptions / Instructions (p. 74 – 76)
 - Clause 3: A rate, sum, percentage fee and/or price as applicable, is to be entered against each sub-item in the Activity Schedule. **If a nil rate (i.e. “nil” or “0.00”) is entered against an item, it will be considered that there is no charge for that particular sub-item.**
 - Clause 7: rates, sums, percentage fees or prices (as applicable) tendered in the Activity Schedule shall be final and binding and shall **not** be subject to any variation throughout the period of the contract.
 - Clause 20: The pages of the issued Activity Schedule should not be removed from the tender document. Note: If the Tenderer wishes to complete the Activity Schedule on separate sheets (*price electronically*), shall ensure the same Item numbers are used and must provide rates for every Item. In other words, an **EXACT REPLICA** of the Activity Schedule, as found in the tender, must be used.

Pricing Assumptions

- Activity Schedule (pgs. 77 - 129)
 - Tender Items 1, 2, 3, 4, 5, 6 and 7 consist of the following sub-items:
 - Normal Service – Report Stage per Supplier (Evaluation of type test & QA plans)
 - Quality Assurance Inspection various Equipment Types
 - Recoverable Expenses (printing & copying)
 - For Normal services -Tenderers shall only enter a rate against the Resources Categories which will undertake the relevant service in terms of ***Sub-Item 1: Evaluation of type test cert & QA plans & Report to client***

Item No.	Activity Description	Tendered Hours		Tendered Amount	
		Unit	Quantity Required	Unit	Rate
1.1	Evaluation of type test Resource category assigned :				
	Category A person	hrs	**	R/h	**
	Category B person	hrs	**	R/h	**
	Category C person	hrs	**	R/h	**
	Category D person	hrs	**	R/h	**
	Other	hrs	**	R/h	



Pricing Assumptions

ITEM 3: QUALITY ASSURANCE INSPECTION OF MEDIUM VOLTAGE SWITCHGEAR

Sub-Item 2: Medium Voltage Metal Clad Air Insulated Switchgear (order of 5 panels)

Item No.	Activity Description	Tendered Amount			
		Unit	Rate**		
2.1	Quality assurance inspection: details to be submitted by Tenderer Resource category assigned :				
	Lead QA Inspector (Resource category A, B or C to be priced)	R/h			
	Assistant QA Inspector (Resource category B, C or D to be priced)	R/h			
	Project Manager- per Works Order (only priced applicable resource)	R/h			
	Other (only applicable resource category to be priced)	R/h			
2.2 Travel costs to Actom, Gauteng					
Travel costs; Travelling from _____ to Actom, South Africa (via O.R. Tambo / Lanseria airport): Tenderer to insert location					
Choose between road or air travel (select one):		By road only (no air travel), Yes / No (If yes complete 2.2.1) By air travel (incl car hire) Yes / No (if yes complete 2.2.2)			
2.2.1	<u>By Road Travel Only</u> Travel costs to Actom, Gauteng, South Africa	Unit	Quantity*	Unit	Rate**
2.2.1.1	Travelling Time (per return trip per inspection)	hrs		R/h	
2.2.1.2	Travel Costs by Car (per return trip per inspection)	km		R/km	
2.2.1.3	Subsistence in respect of Actom, Gauteng, South Africa (per return trip per inspection)	days		R/day	
2.2.1.4	Accommodation – (only price where travelling by road requires overnight stay)	% Markup on actual cost		%	



Pricing Assumptions

Choose between road or air travel (select one):		By road only (no air travel), Yes / No (If yes complete 2.2.1) By air travel (incl car hire) Yes / No (if yes complete 2.2.2)			
	Travel costs to Actom, Gauteng, South Africa				
2.2.2.1	Travelling Time (per return trip per inspection)	hrs		R/h	
2.2.2.2	Subsistence in respect of Actom, Gauteng, South Africa (per return trip per inspection)	days		R/day	
2.2.2.3	Accommodation – Where travelling from other City or Town and overnight stay required	% Markup on actual cost		%	
2.2.2.4	Airfare (per return trip):	% Markup on actual cost		%	
2.2.2.5	Car Hire (or Taxi) :	% Markup on actual cost		%	

* Provide the amount of hours/days needed to complete the service per return trip per inspection

** Provide the hourly/daily/km rate for the service /travelling

*** Provide the percentage markup on actual cost for accommodation/ airfare and car hire

NOTE: Locations detailed are for pricing purposes only and don't constitute or imply any limitation or anticipated contracts with any supplier. The locations specified is for tender comparison purposes only and final locations of inspections will be detailed at award stage.

Lessons learned from previous tender submissions

- Schedule 12 for Key Personnel **must be** completed with the number of inspections/projects for the each of the key personnel.
- Roles and responsibilities must be clearly detailed in Schedule 12 for each key personnel. Examples are provided in the schedule.
- Where CVs are provided for key personnel, project experience for the relevant individuals must be detailed in the CV and not only "career history".
- Where the tenderer's local office is in the same province as the OEM, tenderer's should only complete the relevant pricing items for "By Road Travel Only". Where the local office is 'NOT' in the same province as the OEM, "By Air Travel Only" shall be completed.

Questions from Tenderers

- Floor is open for questions.

TENDER CLOSES 09 FEBRUARY 2026 @ 10h00



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Thank You

Making progress possible. Together.